

Note Update to Parents

Task: You will write a note to your parents with an update of events how things are going in class. Your first draft is due tomorrow and must include the following:

- Opening:
- reason for note
- Middle Details:
- your impressions of the class before it started,
 - your experiences during the first 2 weeks,
 - your teacher's expectations,
 - what you think the course is going to be like (e.g., enjoyable, hard, challenging)
- Closing:
- acknowledgement of the magnet enclosed,
 - emphasizing that you will be sending another update of the class and your progress in class later in the semester,
 - sign-off.

Use the sample template below to guide you. Feel free to use any of the statements and phrases in the template as you write your note.

Opening

Dear Mom and Dad,

This note is to update you on how things are going in my Forensics Class. No, I didn't initially think to write this update, it was required of everyone by my teacher, Mrs. Steiner.

Details

My impressions of this course before it began were . . .
I thought . . .

My experiences during the first two weeks include . . .
Academically, I have learned . . .

Mrs. Steiner's expectations of me are . . .
I believe this course is going to be . . .

Closing

The magnet enclosed is of me conducting my first chemistry lab. I will update you regarding my progress in this class later on in the semester.

Love,
Your daughter Jennifer

P.S. I just wanted to add that I value my education and I hope that you are both proud of me.

